

2:00 p.m., Wednesday, June 20, 2012

Council Annex Chambers 900 Bagby St. (Public Level), Houston, Texas 77002

NOTICE IS HEREBY GIVEN to all interested persons that the organizational meeting of the Board of Directors of HOUSTON FORENSIC SCIENCE CENTER LGC, INC. (the "Corporation") will be conducted on the date and at the time and place stated above. The Board of Directors (the "Board") will consider, discuss, and adopt such motions and resolutions and take other actions as may be necessary, convenient, or desirable with respect to the following matters:

- I. Call to Order, roll call, acknowledgment of "call" for organizational meeting, and acknowledgment of filing of Certificate of Formation (Scott Hochberg, Chairman of the Board).
- II. Remarks by the Honorable Annise Parker, Mayor, City of Houston.
- III. Items for consideration.
 - A. Approval of Minute Book for the Corporation.
 - B. Adoption of Bylaws for the Corporation.
 - C. Election of Vice Chairman of Board of Directors.
 - D. Ratification of Mr. Hochberg's acknowledgment of legal representation by Tom Allen.
 - E. Adoption of applicable substantive provisions of City of Houston Executive Order No. 1-28 ("Executive Order Regarding Gifts").
- IV. Ethics and Governance Issues (David Feldman / Carolyn Hanahan).
- V. Forensic Operations at the Houston Police Department (Tim Oettmeier).
- VI. Temporary office facilities and record keeping (Tom Allen).
- VII. Future tasks (Tom Allen / Tim Oettmeier).
- VIII. Remarks by Directors.
- IX. Adjournment.

Note: Persons requiring accommodations for special needs may contact Carolyn Lacye (832-393-6491) for assistance.

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